

**Open Report on behalf of Richard Wills, Executive Director for Environment and Economy**

Report to:	<b>Highways and Transport Scrutiny Committee</b>
Date:	<b>14 December 2015</b>
Subject:	<b>Civil Parking Enforcement - Mid Year Report 2015/16</b>

**Summary:**

This report contains a mid-year update for statistical information and developments related to Civil Parking Enforcement from 1 April 2015 to 30 September 2015.

**Actions Required:**

The Committee is asked to note and make comment on the report.

**1. Background**

Whilst the annual parking report will cover the period from 1 April 2015 to 31 March 2016 it is useful to be able to update the current year activities and developments to allow a more informed debate for parking matters. The report will also contain statistical information relating to penalty charges and appeals.

**APCOA Parking UK – Enforcement Team**

APCOA currently employ 28 enforcement officers, 4 supervisors, 1 manager and 2 office staff in Lincolnshire.

**Management Action**

Close co-operation between the Council's Parking Services Team and APCOA management occurs on a regular basis in order to maximise the resources available and provide the best possible service to residents and visitors to the County.

By utilising more efficient travel plans, detailed patrol routes coupled with a systemic review of manpower resources and patrol requirements, the Council has been able to deliver more patrol hours and increased visits to all areas of the County without incurring extra costs.

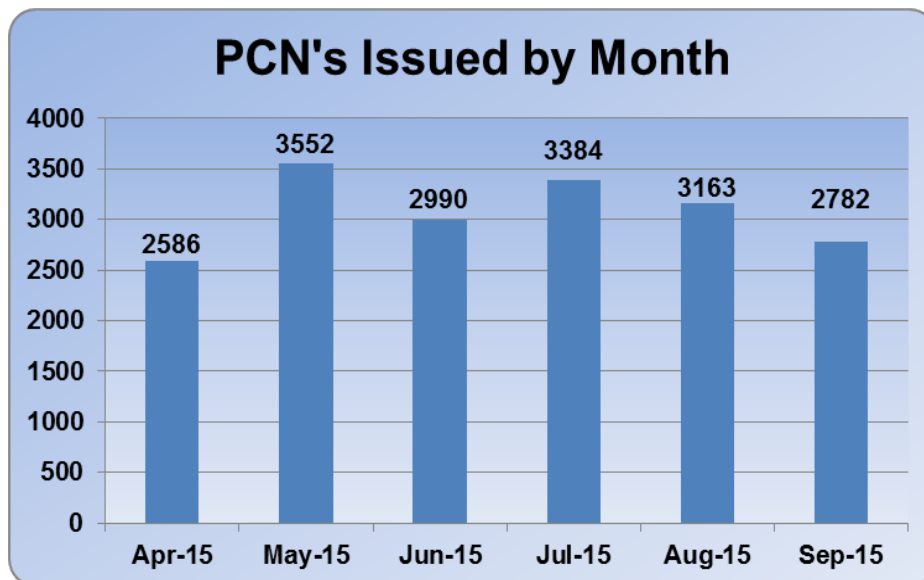
## Financial Situation

One of the tasks of Parking Services is to ensure the service provided by the contractors is as efficient as possible. By working with the contractors to improve efficiencies, and thus reduce costs, the service is expecting a surplus in excess of £100,000 for financial year 2015/2016.

This projection is based on past performance figures and enforcement experience to date, however, ultimately it is only a broad indicative figure which will be subject to change.

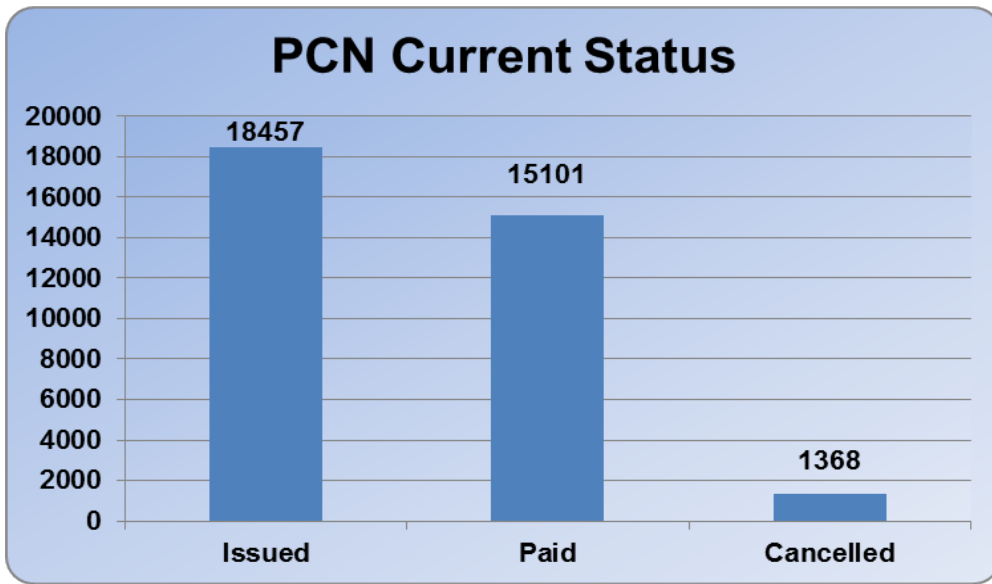
In line with the Traffic Management Act 2004, any surplus arising from on-street parking and enforcement is ring-fenced and can only be spent on specific highway related activity.

## Penalty Charge Notices Issued on Street



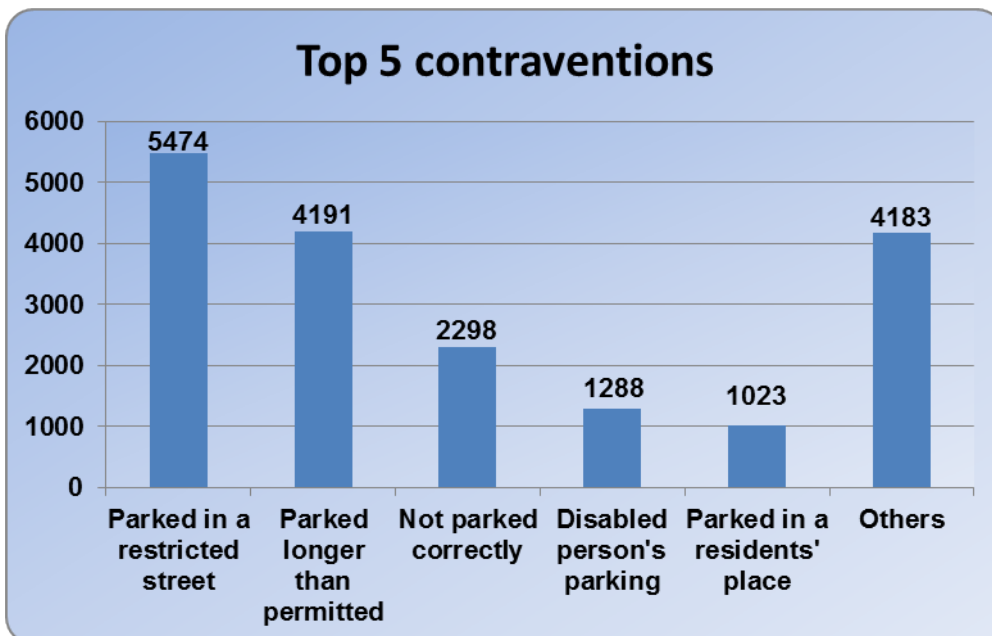
A total of 18,457 PCN's have been issued from the 1 April 2015 to 30 September 2015 for on-street contraventions in Lincolnshire. Variations between months are due to a combination of staff levels or seasonal effects caused by tourism.

## Appeals and Outcomes



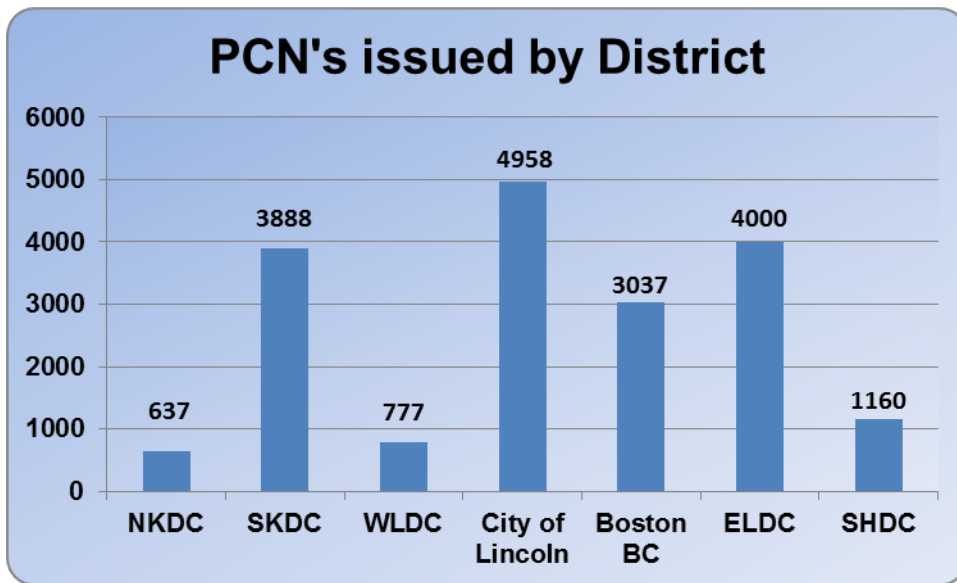
Cancellation rates remain relatively stable since the introduction of Civil Parking Enforcement in December 2012. Recent changes to legislation has resulted in a wider level of discretion being shown for those in the process of loading, especially around observation times for allowing such an activity to occur.

## Contraventions



Parking on single and double yellow lines continues to be the most common reason for issuing a penalty charge.

## Penalty Charge Notices Issued on Street by District Area



Lincoln accounts for a shade over quarter of all penalty charges issued.

### Central Processing Unit

The ongoing partnership between the Nottinghamshire County Council's Central Processing Unit, Lincolnshire County Council's Parking Services and APCOA continues to provide an efficient service with controlled costs, delivering true value for money. Ongoing operational meetings continue to improve service delivery.

## 2. Conclusion

### 3. Consultation

#### a) Policy Proofing Actions Required

n/a

### 4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Location Visits - April to September 2015

### 5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Matt Jones, Parking Services Manager, who can be contacted on 01522 552110 or [matt.jones@lincolnshire.gov.uk](mailto:matt.jones@lincolnshire.gov.uk).

**This page is intentionally left blank**